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### **SUMMARY OF QUALIFICATIONS**

- Customer-focused self-starter with proven client services skills
- Energetic achiever and communicator, with strong listening skills
- Quick learner, eager to learn and follow directions
- Excellent team player who thrives in teamwork situations
- Responsible and reliable, with record of professionalism

### **EDUCATION**

*High School Diploma*, DeLand High School, DeLand, FL, expected May 2007

### **HONORS AND DISTINCTIONS**

- Earned Volusia County Superintendent's Scholar Award, 2005
- Achieved Honor Roll, DeLand High, 2005-2006
- Earned Certificate of Achievement for Outstanding Performance in Math on FCAT, 2005
- Earned Varsity Letter, DeLand High Soccer Team, 2004-2006
- Earned President's Award for Educational Excellence, 2004

### **WORK HISTORY**

**Bagger**, *Publix Super Markets*, DeLand, FL, Summer 2006

- Prepared bagged groceries to customer specifications
- Assisted in loading groceries to customer vehicles
- Secured shopping carts and other key supplies
- Provided customer service to average of 60 customers per shift
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**Babysitter**, *Suzie's Babysitting Services*, DeLand, FL, 2001 to present

- Maintain satisfied clientele of 10 families
- Provide quality care for children aged newborn to 12 years
- Manage all aspects of business

### **COMMUNITY SERVICE**

- Supplied 80 community-service hours at Woodland Towers retirement community, Jan. to Feb. 2006
- Donated more than 200 hours to DeLand Museum of Art, Fall 2005 and Spring, 2006
- Contributed more than 150 volunteer hours to DeLand Museum Art Summer Camp, Summer 2005

### **SKILLS**

- Customer relations, customer service
- Computer literate in both Windows and Macintosh platforms
- Working knowledge of Spanish and Italian